

## Privacy Notice – Patient Communications

This Practice will contact patients at times in relation to services, feedback and new initiatives in the area that they have registered an interest in.

We collect and store information that has been received directly from you when you have consented to this process.

We may share information with the following organisations with your explicit consent or when the law allows.

You have the right to object to your identifiable information being used or shared for this purpose. Please speak to the Practice if you no longer wish to have your data used or be contacted by the Practice in future.

<b>1) Controller</b> contact details	Sidcup Medical Centre Main Surgery - 2 Church Avenue Sidcup Kent DA14 6BU Branch Surgery - 231 Burnt Oak Lane Sidcup Kent DA15 9BQ Branch Surgery - 63 Thanet Road Bexley Kent DA5 1AP Branch Surgery - 19 Crook Log Bexleyheath Kent DA6 8DZ Branch Surgery - 69 Station Road Sidcup Kent DA15 7DS
<b>2) Data Protection Officer</b> contact details	<a href="#">John Eni-Uwubame</a> GP Data Protection Officer <a href="mailto:gpdpo@selondonics.nhs.uk">gpdpo@selondonics.nhs.uk</a>
<b>3) Purpose</b> of the sharing	Public Task
<b>4) Lawfulness Conditions</b>	The lawful justifications for the processing and possible sharing of this data are -  Article 6(1)(a) “the data subject has given consent to the processing of his or her personal data for one or more specific purposes”.
<b>5) Recipient or categories of recipients</b> of the shared data	The data will not be shared without your explicit consent or when the law allows.
<b>6) Rights to object</b>	You do not have to consent to the Practice being able to contact you. You can change your mind and withdraw your consent at any time. Contact the Controller for more information.
<b>7) Right to access and correct</b>	You have the right to access any identifiable data that is being shared and have any inaccuracies corrected.

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<b>8) Retention period</b>	The data will be retained for the period as specified in the national records retention schedule.
<b>9) Right to Complain.</b>	<p>You have the right to complain to us about the way your data is handled or processed. To do so, please contact the Practice using the following details:</p> <p>Louise Wright Sidcup Medical Centre, 231 Burnt Oak Lane, Sidcup, Kent, DA15 9BQ <a href="mailto:sidcupmedical@nhs.net">sidcupmedical@nhs.net</a></p> <p>If you remain unsatisfied with our response, you have a right to complain to the Information Commissioner’s Office. To do so, you can use this link <a href="#">Make a complaint about data protection and personal information   ICO</a> or call their helpline</p> <p>Tel: 0303 123 1113 (local rate) or 01625 545 745 (national rate)</p> <p>There are National Offices for Scotland, Northern Ireland and Wales, (see ICO website)</p>